



Cooperation projects

Before you begin completing this eForm:

- Test your connection to the Agency's online submission service. Click on the 'Test your connection' button in the footer of the eForm. This is not to submit your form but merely to test that your software settings and internet connection allow an application to be submitted. If having clicked on this button, you do not receive a confirmation that your connection was successful, please consult the 'Known Issues' section of the eForm homepage. Here you can find, amongst other things, advice on internet settings and Adobe (Reader or Acrobat) security settings, either of which can prevent a successful connection to the Agency's online submission service. Please note that, if after performing a successful test, you move your eForm to a different computer or upgrade your version of Adobe Reader, you will need to perform the test again. This is because the original test result will no longer be valid. For a fuller description of how the 'Test your connection' function works please consult the eForm User Guide.

- Check that you have the latest available version of the eForm. In the event of a significant eForm problem arising, the Agency may decide to make available an updated i.e. corrected version of the eForm. The latest version number of each eForm is displayed on the eForm homepage whilst specific details of any problem and its impact would be published on the funding opportunity webpage of the programme concerned.

These resources and other useful links can be found in a table located at the end of this eForm. [Click to access table.](#)

Programme : CREATIVE EUROPE

Sub-programme : CULTURE

Programme Guide / Call for Proposals : 107

Action : Cooperation projects

Sub-action : Category 2 - Larger scale cooperation projects

Deadline for submission : 12:00 midday (Brussels time)

Project title * : _____

Project acronym * : _____

Language used to complete the form * : _____

DRAFT



Creative
Europe
Culture

Acceptance

Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Submission number:
00000000

Page 2 of 32

Validate form

Test your
connection

Connection test has not been performed!



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

A.2 Person responsible for the management of the application (contact person)

Title * :

Family name * :

First name * :

Department / Faculty :

Role in the organisation * :

E-mail address * :

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * :

Postcode :

Town * :

Cedex :

PO Box :

Country * :

Region * :

Telephone 1 * :

Telephone 2 :

Fax :

Check this box if the legal representative is different from the person responsible for the management

Submission number:
000000000

Page 4 of 32

Validate form

Test your
connection

Connection test has not been performed!



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number : P1 PIC number :

Role in the application :

Full name of the organisation in Latin characters : L

Business name :

Registration date :

Registration location :

Registration country :

Registered address

Street name and number : Postcode :

Town : Cedex : PO Box :

Country : Region * :

Internet address :

Telephone 1 : Telephone 2 : Fax :

Submission number:
00000000

Page 3 of 32

Validate form

Test your
connection

Connection test has not been performed!



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

A.3 Person authorised to represent the organisation in legally binding agreements (legal representative)

Title * :

Family name * :

First name * :

Department / Faculty :

Role in the organisation * :

E-mail address * :

Check this box if the address is different from the address provided in section A.1

Address:

Street name and number * :

Postcode :

Town * :

Cedex :

PO Box :

Country * :

Region * :

Telephone 1 * :

Telephone 2 :

Fax :

Submission number:
000000000

Page 5 of 32

Validate form

Test your
connection

Connection test has not been performed!



Part B. Organisation and activities

B.1 Structure

Status :

Non Profit Organisation :

NGO :

Type of organisation * :

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

Please describe the role of the organisation in the project. (Max. 1000 characters)

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or Initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
--------------------------	-------------------	---------------------------	-----------------------

Add a project



Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

Parts A and B must be completed separately for each organisation participating in the project

A.1 Organisation

Partner number : P2

PIC number :



Role in the application :

Full name of the organisation in Latin characters :

Business name :

Registration date :

Registration location :

Registration country :

Registered address

Street name and number :

Postcode :

Town :

Cedex :

PO Box :

Country :

Region * :

Internet address :

Telephone 1 :

Telephone 2 :

Fax :



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
Add a programme	



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

A.2 Legal representative / contact person

Title * : Family name * : First name * :

Department / Faculty :

Role in the organisation * : E-mail address * :

Check this box if the address is different from the address provided in section A.1

Address

Street name and number * : Postcode :

Town * : Cedex : PO Box :

Country * : Region * :

Telephone 1 * : Telephone 2 : Fax :

Validate form

Test your connection

Connection test has not been performed!



Part B. Organisation and activities

B.1 Structure

Status :

Non Profit Organisation :

NGO :

Type of organisation * :

B.2 Aims and activities of the organisation*

Please provide a short presentation of your organisation (key activities, affiliations etc.) relating to the domain covered by the project. (Max. 1000 characters)

Please describe the role of the organisation in the project. (Max. 1000 characters)

B.3 Other EU grants

Please list the projects for which the organisation, or the department responsible for the management of this application, has received financial support from the EU Programme during the last three years.

Programme or initiative*	Reference number*	Beneficiary Organisation*	Title of the Project*
--------------------------	-------------------	---------------------------	-----------------------

Add a project



Part C. Description of the project

C.1 Calendar of the project

Please indicate the project start and project end dates

Start date * : _____ End date * : _____ Duration (months) : 0

Project duration minimum is 0 month(s) and maximum is 48 months

C.2.1 Organisation - Information

Partner no	Organisation Name	Number of staff employed by the organisation		Number of staff recruited by the organisation in relation to this project		Country code	Region
		Permanent	Temporary	Permanent	Temporary		
P1							
P2							

C.2.2 Organisation - dependencies

Are there dependencies between the project leader and the partners involved in this proposal?

Yes No

C.3 Relevance to the Programme priorities

Please choose the priorities which are most relevant to your project. You may choose a maximum of 3 priorities. If you choose more than 1 priority, you have to rank the selected priorities by order of relevance.

- Transnational mobility
- Audience development
- Capacity building - Digitisation
- Capacity building - New business models



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Please list other grant applications submitted by your organisation, or the department responsible, for this project proposal. For each grant application, please mention the EU Programme concerned and the amount requested.

Programme concerned*	Amount requested*
Add a programme	



Capacity building - Training and education

Priority(ies)	Ranking
---------------	---------

C.4 Fields (please choose at least one sub-field). Please note that if more than 1 field is ticked, the project will be considered as interdisciplinary and you should identify the priorities in the table below

Performing arts

- Theatre
- Music
- Circus art
- Puppetry
- Dance
- Opera
- Street art

Cultural heritage

- Tangible culture - historical sites and buildings
- Tangible culture - Libraries and archives
- Tangible culture - Museums
- Intangible culture

Visual arts

- Painting, drawing
- Photography
- Digital arts
- Graphic arts
- Sculpture
- Film, Video

Design and applied arts

- Decorative arts
- Fashion design
- Graphic design
- Craftwork

Literature books and reading

- Creative writing
- Publishing
- Translation

Architecture

- Architecture



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Other field

Other

Please explain in which ways the proposal relates to the field(s) selected? (Max. 2000 characters) :



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

C.5 Please specify which are the different countries participating in the Culture sub-programme that will host and/or benefit from the activities

Countries
Add a new country



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

C.6 Summary of the project (Max. 2000 characters). Please note that this information may be used for dissemination purposes

Please indicate the language of the summary * :

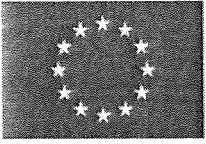


C.7 Summary of the project's budget (please make sure these figures correspond to the detailed budget form)

I. EXPENSES		
ELIGIBLE COSTS *:		
1. Costs directly linked to the implementation of project activities		
2. Communication, promotion and dissemination costs and costs of exploitation of results		
3. Travel and subsistence costs		
4. Staff costs		
5. Indirect costs		
Total expenses	0,00 €	
II. INCOME		
ELIGIBLE INCOME *:		
1. EU grant requested		
2. Income generated by the project		
3. Self-financing by the lead partner and partners		
4. Contributions from private and public sources		
Total income	0,00 €	

Distribution of grant by organisation

Partner no	PIC	Organisation Name	EU grant amount
P1	955396457	BAYER SAS	
P2	995816066	Groupe Archimen	
Total EU grant requested			



C.8 Did you contact a "Creative Europe Desk" before submitting this application?

Yes No



Part D. Overview of the partners' operational and financial capacity

Partner number :

Role in the application :

Organisation name :

Please describe how your international and/or European experience is relevant to the implementation of the proposed project. (Max. 500 characters) :

Please indicate your self-financing contribution in EURO * :

Partner number :

Role in the application :

Organisation name :

Please describe how your international and/or European experience is relevant to the implementation of the proposed project. (Max. 500 characters) :

Please indicate your self-financing contribution in EURO * :

If other organisations contribute to the project without being a full partner, please detail their role

Organisation	Organisation name and country	Role and tasks in the project
--------------	-------------------------------	-------------------------------



Add an organisation

Validate form

Test your
connection

Connection test has not been performed!



Part E. Award criteria

Please answer the following questions. Note that the quality of the application will be evaluated on the basis of the answers provided.

E.1 Relevance

Describe the project's strategy towards implementing the selected priorities. (Max. 2000 characters) :

Describe why this is a sound strategy for reaching the selected priorities, and explain what is innovative about it (Max. 1000 characters) :

Describe how the results of the project will be of interest to others besides the partners and direct participants, and how the results will have potential long-term impacts (Max. 1000 characters) :

Describe how the project is complementary to cultural actions implemented at national, regional or local level (Max. 1000 characters) :



E.2 Quality of the content and activities

Describe the activities to be implemented in the framework of the project (Max. 2000 characters) :

Describe how the objectives and activities of the project relate to the identified needs of the target groups (Max. 1000 characters) :

Describe the outputs (deliverables) and how these contribute to achieving the overall objectives of the project (Max. 1000 characters) :

Describe how the results will be assessed qualitatively and quantitatively (Max. 1000 characters) :

Describe how the experience of the team taking part in the project is relevant, for example in terms of organisational skills, experience and track record in the cultural and creative sectors, communication and language skills (Max. 1000 characters) :



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Describe how the budget and human resources will be allocated to the activities and why this is appropriate (Max. 1000 characters) :

Describe how realistic the time-table for implementing the project activities is. (Max. 1000 characters) :

E.3 Communication and dissemination

Describe the strategy to communicate on the activities, including the objectives, target groups, tools, channels, media, impact and timeline. (Max. 1000 characters) :

Describe how EU support will be made visible (throughout the duration of the project and beyond) and contribute to a positive image of the EU (Max. 1000 characters) :



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Describe how and to whom the experience and knowledge acquired through the project will be disseminated at local, regional, national and/or European level, including beyond the duration of the project (Max. 1000 characters) :

E.4 Quality of the partnership

Explain in detail how the cooperation between the partners will be implemented (Max. 2000 characters) :

Describe how the partnership will be made to last beyond the duration of the project (Max. 1000 characters) :

Describe how the partnership goes beyond the organisations' direct geographical neighbours and draw partners from a diverse geographical range of participating countries (Max. 1000 characters) :



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Only for projects involving partnership with organisation(s) established in countries other than the Member States and EFTA countries: Describe how the partnership with operators from outside the EU reflects the concept of the role of culture in the EU's external relations, as spelled out in the European Agenda for Culture (Max. 1000 characters)



Part F. Work programme

Please fill in the following table in accordance with the detailed description of the project. If you have more than 50 activities, encode the first 50 here and detail the rest in a table in the detailed description of the project using the same table structure as here.

Start date :

End date :

	Activity (brief description) *	From *	To *	Country and Location *	Name of the responsible partner involved *
1					

Add an activity



Part G. Statistics

G.1. What types of activities will be implemented?

Project management (activities necessary to the management and to the implementation of the project)

Project management activities	Number of activities

Add an activity

Project implementation:

1. Cultural activities

Cultural activities	Number of activities

Add an activity

2. Support activities

Support activities	Number of activities

Add an activity

3. Expected results

How many of the above activities will result in	Number of experiences

Validate form

Test your connection



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

Add an activity

Will the project or part of the project result in studies, evaluation and policy analysis?

Yes No

G.2 What types of individuals will directly benefit from the activities?

Type of individuals	Foreseen number of individuals

Add a type

G.3 What types of organisations will directly benefit from the activities?

Type of organisations	Foreseen number of organisations

Add a type

G.4 What is the foreseen audience of the project?

Foreseen audience	Foreseen number of persons

Add an audience

G.5 Will the project address one or more of these issues?

- The digital shift
- Audience development
- Testing of new business models
- None of these issues

Validate form

Test your connection



Form version : 3.3.0.6 EN Adobe Reader version : 11.012

G.6 Will the project tackle an equal opportunity theme?

Yes No

- | | |
|---|---|
| <input type="checkbox"/> Roma | <input type="checkbox"/> Disadvantaged groups |
| <input type="checkbox"/> Gender M | <input type="checkbox"/> Gender W |
| <input type="checkbox"/> Migrant | <input type="checkbox"/> Racial & ethnic origin |
| <input type="checkbox"/> Religion/belief | <input type="checkbox"/> Disability and special needs |
| <input type="checkbox"/> Sexual orientation | <input type="checkbox"/> Ageing |
| <input type="checkbox"/> Other minorities | |



Attachments

The maximum size of all attachments together cannot exceed 10 MB.

Detailed description of the project (.doc, .docx, .odt or pdf)*

Declarations on honour and mandates (.pdf)*

Budget form (.xls, .xlsx or .ods)*

Partnership information (.doc, .docx or .odt)*



Application's reference(s)

Has this project proposal already been submitted under a previous [Erasmus + / Creative Europe/ Europe for Citizens] call for proposals?

Yes

No

Submission number :

000000000



Useful links

Item	Link
Agency's eForm homepage :	http://eacea.ec.europa.eu/eforms/index_en.php
eForm technical user guide	http://eacea.ec.europa.eu/eforms/index_en.php
Known technical issues :	http://eacea.ec.europa.eu/eforms/index_en.php#issues

[Go back to first page](#)